

ODP 708-77  
14 April 1977

MEMORANDUM FOR: Chief, Information & Privacy Staff,  
DDA

STATINTL

FROM : [REDACTED]  
Executive Officer, ODP

SUBJECT : Computer Application Possibly  
Subject to the Privacy Act

1. The attached memorandum describes a computer application which ODP recently developed. As we discussed recently on the telephone, I intend to send descriptions of this kind to you as they occur in order to get your advice as to whether ODP or the customer Office involved is required by the Privacy Act to do anything before using the file.

2. I would appreciate your guidance on this application, for our records, at your earliest convenience.

STATINTL

STATINTL

Att: Memo fm [REDACTED] B Div/ODP dtd 12 Apr 77

Distribution:

Orig + 1 - adse

- 1 - C/MS
- 1 - DD/P/ODP
- ✓ 1 - Privacy file
- 1 - DDI file
- 1 - DDA file
- 1 - ODP Registry
- 1 - O/D/ODP chrono

STATINTL

O/D/ODP [REDACTED]

BO/ODP

12 April 1977

STATINTL MEMORANDUM FOR: [REDACTED]  
Executive Officer, ODP

STATINTL FROM : [REDACTED]  
B Division, ODP

SUBJECT : DDI Personnel Rotational Assignment File

1. On 17 February 1977, the DDI Administrative Staff requested programming support to develop and maintain a file of DDI personnel on rotational assignment. Also, they wanted the capability to produce several reports from the file. One report would be a list of all individuals from a particular home office.

2. I have provided them with the above support. The file is maintained using CAMEXEC and the reports are generated by the RAMIS data base management system.

3. For each person on a rotational assignment, the following fields are in the file:

Name  
Grade  
Home office  
Rotational office  
Job assignment  
Starting date of assignment  
Ending date of assignment  
Next office assignment after current assignment  
Bilateral assignment? (Yes or No)

STATINTL 4. DDI Administration Staff expects to have records for about [REDACTED] persons in the file on a continuing basis.

STATINTL 5. The name of the project is DDIROTATE and its Prism Project Number is 10953. The data is stored in the customer's VM space as ROTATE CEFIL. My customer contact on the DDI Staff is [REDACTED]

[REDACTED]

STATINTL